



British Columbia Human Rights Tribunal

FORM 9.7 – RESPONDENT DOCUMENT DISCLOSURE REGARDING REMEDY

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Tribunal Stamp

INSTRUCTIONS FOR RETURNING THIS FORM

- Click on **Save As** at any time to save your form to your computer
- Email** us your form by attaching a saved copy and sending it to:
BCHumanRightsTribunal@gov.bc.ca
- Or click **Print**, and **fax**, **mail**, or **hand deliver** a copy of your form to us
- Keep a copy of all your documents**

Name of Respondent:	Case Number:
Name of person completing this form:	
<input type="checkbox"/> I reviewed all the documents which I have or which I control that may be relevant to the remedy sought or response to the remedy sought. (See page 2 for more information.)	
Select one:	
<input type="checkbox"/> I do not have or control any documents that may be relevant to the remedy sought or response to it.	
<input type="checkbox"/> I have or control the following documents that may be relevant to the remedy sought or response to it:	

No.	YYYY MM DD	Description of Document	✓if privilege* is claimed
1.			<input type="checkbox"/>
2.			<input type="checkbox"/>
3.			<input type="checkbox"/>
4.			<input type="checkbox"/>
5.			<input type="checkbox"/>
6.			<input type="checkbox"/>
...		<input type="checkbox"/> More documents are listed on another page	*see page 2

☐ I am sending this document to the Tribunal at this time. If you do so, the Tribunal will not keep the documents.

MORE INFORMATION – RESPONDENT DOCUMENT DISCLOSURE REGARDING REMEDY

Disclosure is important: If the parties share all documents about the complaint, it makes the process fairer. It helps the Tribunal decide what happened based on the best information.

Steps you must take:

1. Read Form 9.4 – Remedy Sought and Form 9.6 – Response to Remedy Sought.
2. Gather **all** documents that have anything to do with the remedy sought or response to the remedy sought, whether they hurt or help your case, or hurt or help the Complainant's case.

Wage loss example

The Complainant claims 6 months of wage loss of \$12,000. You say that the Complainant should have found another job sooner. You may have documents that show jobs were available, such as ads for similar jobs.

Policy example

The Complainant is asking that you create a Human Rights Policy. You may already have one. If so, you must disclose a copy of the policy.

Privilege: Privileged means exempt from disclosure. For example: letters between you and your lawyer are privileged.

Ongoing obligation to disclose: If you locate other documents after filing this form that may be relevant to the complaint or response to the complaint, you must promptly give a copy to any other party.

What happens if you do not share your documents:

1. At a hearing, you cannot use a document that you have not shared, unless the Tribunal gives you permission. The Tribunal will not give you permission if this would be unfair to the Complainant.
2. If you refuse to share a document, the Tribunal may assume it would hurt your case.
3. The Tribunal may order you to pay money, called costs, to the Complainant if you disrupt the process by not sharing your documents.

Documents are confidential. All documents you share or receive are confidential and cannot be used for any purpose other than this complaint process.