



**British Columbia
Human Rights
Tribunal**

**FORM 9.5
COMPLAINANT DOCUMENT DISCLOSURE
REGARDING REMEDY**

1270 - 605 Robson Street
Vancouver, BC V6B 5J3
Phone: (604) 775-2000
Toll Free: 1-888-440-8844

Fax: (604) 775-2020
TTY: (604) 775-2021

Tribunal Stamp

INSTRUCTIONS FOR RETURNING THIS FORM

- Click on **Save As** at any time to save your form to your computer
- **Email** us your form by attaching a saved copy and sending it to:
BCHumanRightsTribunal@gov.bc.ca
- Or click **Print**, and **fax, mail, or hand deliver** a copy of your form to us
- **Keep a copy of all your documents**

Name of Complainant:	Case Number:
Name of person completing this form:	
<input type="checkbox"/> I reviewed all the documents which I have or which I control that may be relevant to the remedy I am seeking. (See page 2 for more information.)	
Select one:	
<input type="checkbox"/> I do not have or control any documents that may be relevant to the remedy I am seeking.	
<input type="checkbox"/> I have or control the following documents that may be relevant to the remedy I am seeking:	

No.	YYYY MM DD	Description of Document	✓if privilege* is claimed
1.			<input type="checkbox"/>
2.			<input type="checkbox"/>
3.			<input type="checkbox"/>
4.			<input type="checkbox"/>
5.			<input type="checkbox"/>
6.			<input type="checkbox"/>
...		<input type="checkbox"/> More documents are listed on another page	*see page 2

At the same time as I file this form with the Tribunal, I am delivering to each other party a copy of this form and a copy of all of the listed documents, except those identified as privileged.

Do **not** send the listed documents to the Tribunal at this time. If you do so, the Tribunal will not keep the documents.

MORE INFORMATION – COMPLAINANT DOCUMENT DISCLOSURE REGARDING REMEDY

Disclosure is important: If the parties share all documents about the complaint, it makes the process fairer. It helps the Tribunal decide what happened based on the best information.

Steps you must take:

1. Read your Form 9.4 – Remedy Sought.
2. Gather **all** documents that have anything to do with the remedy you want, whether they hurt or help your case, or hurt or help the Respondent’s case.

Wage loss example

You are claiming 6 months of wage loss of \$12,000. You should have documents that show:

- *how much you earned before the discrimination, like pay stubs*
- *how much you earned during the 6 months*
- *you looked for work during the 6 months such as:*
 - *copies of applications*
 - *notes of places you applied to and when you applied*

Expenses example

You are claiming expenses related to the hearing. You should have receipts for each expense. These might include:

- *photocopying your documents*
- *an expert report*
- *your travel costs to come to the hearing*

Privilege: Privileged means exempt from disclosure. For example: letters between you and your lawyer are privileged.

Ongoing obligation to disclose: If you locate other documents after filing this form that may be relevant to the remedy you are asking for, you must promptly give a copy to any other party.

What happens if you do not share your documents:

1. At a hearing, you cannot use a document that you have not shared, unless the Tribunal gives you permission. The Tribunal will not give you permission if it would be unfair to the Respondent.
2. If you refuse to share a document, the Tribunal may assume it would hurt your case.
3. The Tribunal may order you to pay money, called costs, to the Respondent if you disrupt the process by not sharing your documents.

Documents are confidential. All documents you share or receive are confidential and cannot be used for any purpose other than this complaint process.