

February 11, 2014

The following changes take place today:

NEW TRIBUNAL FORMS

New Form:		Replacing:
1.1	Individual Complaint	Complaint Form (Form 1) and Representative Complaint Form – Individual and Representative Complaint Form – Group or Class (Form 2)
1.2	Complaint for Another Person	
1.3	Complaint for Group or Class	
1.4	Retaliation Complaint	
2	Complaint Response	Response to Complaint Form (Form 3)
3	Amendment	Complaint Amendment Forms (Forms 1B-1E) and Response to Complaint Amendment Form (Form 3D)
4	Time Limit Response	Time Limit Response Form (Form 4)
5	Time Limit Reply	Time Limit Reply Form (Form 5)
6	Complaint Withdrawal	Complaint Withdrawal Form (Form 6)

The Tribunal has withdrawn (and not replaced) the following forms:

Notice of Withdrawal of Lawyer or Agent Form (Form 9)
Change of Address for Delivery Form (Form 10)

PRACTICE DIRECTION – NEW FORMS

This practice direction addresses how the new forms inter-relate with the *Rules of Practice and Procedure*:

GUIDES AND INFORMATION SHEETS WITHDRAWN

The Tribunal has withdrawn the following Guides and Information Sheets, as a result of the new forms:

- Guide 2 – Making a Complaint and guide to completing a Complaint Form
- Guide 3 – Responding to a Complaint and guide to completing a Response to Complaint Form
- Information Sheet No. 3 What is a Representative Complaint
- Information Sheet No. 4 Time Limit for filing a complaint – complainant
- Information Sheet No. 5 Time Limit for filing a complaint – respondent
- Information Sheet No. 14 How to Add a Complainant